



AGENDA
CITY COUNCIL MEETING
FEBRUARY 2, 2021 @ 7:00 P.M.

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, February 2, 2021 at 7:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

The Council meeting will be open to the public and live streamed. The City of Parker will provide disposable face masks and hand sanitizer. If you feel uncomfortable attending the meeting in person, please send public comments to the City Secretary at PGrey@parkertexas.us prior to 3:00 PM the day of the meeting.

CALL TO ORDER – Roll Call and Determination of a Quorum

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

ITEMS OF COMMUNITY INTEREST

- PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, FEBRUARY 10, 2021, 6 PM - Virtual Only
- CITY FILING DEADLINE – FRIDAY, FEBRUARY 12, 2021, 5:00 PM
- COMPREHENSIVE PLAN (COMP) COMMITTEE - WEDNESDAY, FEBRUARY 17, 2021, 6 PM – In-Person and Virtual
- REMINDER – May 1, 2021 – General Election (EV and ED Info)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 18	Apr 19 Early Voting 8am to 5pm	Apr 20 Early Voting 8am to 5pm	Apr 21 Early Voting 8am to 5pm	Apr 22 Early Voting 8am to 5pm	Apr. 23 Early Voting 8am to 5pm	Apr. 24 Early Voting 8am to 5pm
Apr 25	Apr 26 Early Voting 7am to 7pm	Apr 27 Early Voting 7am to 7pm	Apr 28	Apr 29	Apr 30	May 1 Election Day 7am to 7pm

- PROJECTED 2021 TAX RATE PLANNING CALENDAR

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JANUARY 12, 2021. [SCOTT GREY]
2. APPROVAL OF MEETING MINUTES FOR JANUARY 19, 2021. [SCOTT GREY]
3. APPROVAL OF MEETING MINUTES FOR JANUARY 25, 2021. [SCOTT GREY]

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 798 CALLING FOR AN ELECTION TO BE HELD ON SATURDAY, MAY 1, 2021 TO ELECT THREE (3) CITY COUNCIL MEMBERS AT-LARGE; PROVIDING FOR EARLY VOTING; AUTHORIZING THE MAYOR TO EXECUTE A JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT FOR ELECTION SERVICES WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW. [SHELBY]

ROUTINE ITEMS

5. FUTURE AGENDA ITEMS

UPDATE(S):

- DRAINAGE COMMITTEE [MEYER]
- SWAGIT PRODUCTIONS, LLC [OLSON]
- LEWIS LANE [OLSON]
- DUBLIN ROAD [MACHADO]
- ACCEPTANCE OF FOOD DONATION(S) FOR POLICE, FIRE, CITY STAFF DUE AND OTHER(S) FOR THE RECORD (Each valued at between \$0 - \$500). [PETTLE]
 - 2020 1229 Paul Vermeer donated \$500.00 to the Parker Fire Department

EXECUTIVE SESSION START TO FINISH — Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

6. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
 - c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).

7. RECONVENE REGULAR MEETING.

8. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

9. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before January 29, 2021 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Patti Scott Grey
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



Council Agenda Item

Item _0-1
C'Sec Use Only

Budget Account Code:	Meeting Date: February 2, 2021
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: January 18, 2021
Exhibits:	<ul style="list-style-type: none"> • Parks and Recreation Commission (P&R) Tentative 2021 Calendar • Comprehensive Plan (COMP) Committee Tentative 2021 Calendar • Projected 2021 Tax Rate Planning Calendar

AGENDA SUBJECT

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- CITY FILING DEADLINE – FRIDAY, FEBRUARY 12, 2021, 5:00 PM
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- REMINDER – May 1, 2021 – General Election (EV and ED Info)

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Apr 25	Apr 26 Early Voting 7am to 7pm	Apr 27 Early Voting 7am to 7pm	Apr 28	Apr 29	Apr 30	May 1 Election Day 7am to 7pm

- PROJECTED 2021 TAX RATE PLANNING CALENDAR

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	01/28/2021
City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	01/29/2021



2021

JANUARY							MAY							SEPTEMBER						
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P&R – 2nd Wednesday, 6 PM

January 13, 2021

February 10, 2021

March 10, 2021

April 14, 2021

May 12, 2021

June 9, 2021

July 14, 2021

August 11, 2021

September 8, 2021

October 13, 2021

November 10, 2021

December 8, 2021

FEBRUARY							JUNE							OCTOBER						
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MARCH							JULY							NOVEMBER						
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Parks and Recreation (P&R) Commission



2021

Tentative

COMP Committee – 3RD Wednesday, 6 PM

January 20, 2021

February 17, 2021

March 17, 2021

April 21, 2021 – **May conflict with early voting**

May 19, 2021

June 16, 2021

July 21, 2021

August 18, 2021

September 15, 2021

October 20, 2021– **May conflict with early voting**

November 17, 2021

December 15, 2021

JANUARY

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Comprehensive Plan (COMP) Committee

Draft

CITY OF PARKER

2021 PLANNING CALENDAR



<u>April - May</u>	Mailing of "Notices of Appraised Value" by Chief Appraiser.
<u>April 30</u>	The Chief Appraiser prepares and certifies to the Tax Assessor for each county, municipality, and school district participating in the appraisal district an estimate of the taxable value.
<u>May 15</u>	Deadline for submitting Appraisal Records to ARB.
<u>July 20</u>	Deadline for ARB to approve Appraisal Records.
<u>July 25</u>	Deadline for Chief Appraiser to certify Appraisal Rolls to each Taxing Unit.
<u>Aug</u>	Certification of anticipated collection rate by collector.
<u>July 25 - Aug.</u>	Calculation of Effective and Rollback Tax Rates.
<u>July 25 - Aug.</u>	Submission of Effective and Rollback Tax Rates to governing body from the Tax Office.
<u>July 30, 2021</u>	72 Hour Notice for Meeting (Open Meetings Notice).
<u>August 3, 2021</u>	Meeting of Governing Body to Discuss Tax Rates. If proposed tax rate will exceed the Rollback Rate or the Effective Tax Rate (whichever is lower), take record vote and schedule two Public Hearings.
<u>August 9, 2021</u>	Publish the " Notice of 2021 Property Tax Rates " by September 1. Notice must be published at least seven (7) days before first Public Hearing. Notice must also be posted on the municipality's website.
<u>August 13, 2021</u>	72 Hour Notice for First Public Hearing (Open Meetings Notice).
<u>August 17, 2021</u>	First Public Hearing At least 7 days after publication of " Notice of 2021 Property Tax Rates. "
<u>August 27, 2021</u>	72 Hour Notice for Second Public Hearing (Open Meetings Notice).
<u>August 31, 2021</u>	Second Public Hearing May not be earlier than 3 days after first Public Hearing. Schedule and announce meeting to adopt tax rate three to fourteen (3 - 14) days from this date.
<u>September 3, 2021</u>	72 Hour Notice for Meeting at which Governing Body will Adopt Tax Rate (Open Meetings Notice).
<u>September 7, 2021</u>	Meeting to Adopt 2021 Tax Rate. Meeting to adopt must be <u>no later than September 23, 2021</u> . Schedule meeting three to fourteen (3 to 14) days <u>after</u> second Public Hearing.
<u>Noon on September 23</u>	Deadline to submit the Tax Rate Ordinance to the Collin County Tax Office.

Tax Code Section 81.06 directs that if a date falls on a weekend, the deadline is extended to the following regular business day.

Advice of taxing unit legal counsel should be sought to determine how to fulfill the requirements of Section 140.010 Local Code (SB 1510).

**Please provide a copy of the Ordinance adopting the 2021 Tax Rate to the Tax Office by
Noon on September 23, 2021.**



Council Agenda Item

Item 1
C'Sec Use Only

Budget Account Code:	Meeting Date: February 2, 2021
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: January 15, 2021
Exhibits:	<ul style="list-style-type: none">• Proposed Minutes

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JANUARY 12, 2021. [SCOTT GREY]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	01/28/2021
City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	01/29/2021



MINUTES
CITY COUNCIL MEETING
JANUARY 12, 2021

The Council meeting was open to the public. The City of Parker provided disposable face masks and hand sanitizer. Citizens were told, if they felt uncomfortable attending the meeting in person, they should send public comments to the City Secretary at PGrey@parkertexas.us prior to 3:00 PM the day of the meeting.

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 7:00 p.m. Mayor Pro Tem Ed Standridge and Councilmembers Diana M. Abraham, Terry Lynch, Cindy Meyer, and Michael Slaughter were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/H.R. Manager Grant Savage, City Attorney Brandon Shelby, Public Works Director Gary Machado, Fire Chief Mike Sheff, Assistant Fire Chief Justin Miller, and Police Chief Richard Brooks

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Councilmember Cindy Meyer led the pledge.

TEXAS PLEDGE: Councilmember Diana M. Abraham led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Mayor Pettle stated there was one (1) emailed public comment by Billy Barron, 6707 Overbrook Drive, which will be attached to tonight's meeting minutes. (See Exhibit 1 – Billy Barron's email, dated January 8, 2021.)

The Mayor noted public comments sent to council will no longer be read into the minutes but will be attached to the minutes.

Joe Cordina, 4302 Boulder Drive, said he felt the January 5, 2021 Community Meeting with professional Facilitator Dr. Shirley Garrett made "good" progress. Mr. Cordina said he thought community involvement is key and the Mayor and Council should take advantage of Parker residents' skills. He congratulated those involved in making the Community Meeting happen and said it was worthwhile.

ITEMS OF COMMUNITY INTEREST

Mayor Pettle reviewed the "Items of Community Interest", as following:

- PARKS AND RECREATION (P&R) COMMISSION – WEDNESDAY, JANUARY 13, 2021, 6 PM (**Tentative 2021 Calendar**)

The Mayor stated the (P&R) Commission meeting would be virtual and the access code is at the top of the agenda for that meeting on the City's website at www.parkertexas.us.

- COMPREHENSIVE PLAN (COMP) COMMITTEE - WEDNESDAY, JANUARY 13, 2021, 6 PM

Mayor Pettie said the Comprehensive Plan Committee meeting would be in-person and virtual, and the access code is at the top of the that agenda on the City's website at www.parkertexas.us as well.

- REMINDER – May 1, 2021 – General Election (EV and ED Info)

Mayor Pettie noted the City of Parker, Texas, is scheduled to hold its municipal election on May 1, 2021 for three (3) Council at-large positions. Candidates, interested in running for City Council, may begin filing tomorrow, January 13, 2021.

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- PROJECTED 2021 TAX RATE PLANNING CALENDAR
- PRESENTATION RECOGNIZING NEW ASSISTANT FIRE CHIEF JUSTIN MILLER. [PETTIE]

Mayor Pettie announced we would have badge pinning. Newly appointed Assistant Fire Chief Justin Miller's wife, Meagan, pinned Mr. Miller. Mayor, Council, Chief Sheff and Staff congratulated Assistant Chief Miller for his achievement.

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR DECEMBER 8, 2020. [SCOTT GREY]
2. APPROVAL OF MEETING MINUTES FOR JANUARY 4, 2021. [SCOTT GREY]
3. REPUBLIC WASTE MONTHLY NOVEMBER REPORT. [BERNAS]
4. DEPARTMENTAL REPORTS - BUILDING(NOV & DEC)/CODE (NOV), COURT (NOV), POLICE (NOV), AND WEBSITE (NOV & DEC)

MOTION: Councilmember Slaughter moved to approve consent agenda items 1 through 4. Mayor Pettie noted there was a minor correction to the January 4, 2021 minutes. City Secretary Scott Grey was misinformed and showed Councilmember Cindy Meyer to be present and in fact Councilmember Meyer was absent. That has been corrected. Councilmember Abraham seconded with Councilmembers Abraham, Lynch, Meyer, Slaughter, and Standridge voting for the motion. Motion carried 5-0.

INDIVIDUAL CONSIDERATION ITEMS

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-658 (BOARDS AND COMMISSIONS MEMBERSHIP SELECTION – REPEALING RES. NO. 2019-598), FOR REVIEW AND POSSIBLE CHANGES. [PETTLE]

After discussion of Resolution No. 2021-658 (Boards and Commissions Membership Selection – Repealing Res. No. 2019-598), Council determined they had additional changes. City Attorney Shelby will make the suggested changes and bring Resolution No. 2021-658 back to the next City Council meeting, January 19, 2021, for review and possible approval.

No action was taken.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ACCEPTING DONATION(S) FROM VARIOUS ENTITIES FOR THE PARKER PARKS AND RECREATION (P&R) COMMISSION'S HOLIDAZE 2020. [PETTLE/TURRENTINE]

Mayor Pettle read portions of the listed donations.

MOTION: Councilmember Abraham moved to table the P&R Commission Holiday 2020 donation item for clarification on accepting donations from various entities. Councilmember Lynch seconded with Councilmembers Abraham, Lynch, Meyer, Slaughter, and Standridge voting for the motion. Motion carried 5-0.

7. DISCUSSION, CONSIDERATION AND ANY APPROPRIATE ACTION ON SALES TAX. [MEYER] [12082020 – ASKED TO BE BROUGHT BACK ON NEXT AGENDA]

Councilmember Meyer recapped. After discussion, Councilmember Slaughter said he felt at this time, with the COVID-19 pandemic, this might not be the best time to consider a one (1) cent sales tax increase to match surrounding areas and further time is needed to do the appropriate research and education. Council agreed.

Council asked Councilmember Meyer to continue to take the lead on sales tax information and research gathering. Council agreed to help at Councilmember Meyer's request.

No action was taken. Councilmember Meyer agreed to do occasional status updates.

ROUTINE ITEMS

8. FUTURE AGENDA ITEMS

Mayor Pettle asked if there were any items to be added to the future agenda. Hearing no requests, she encouraged everyone to email her any requests. She noted the next regularly scheduled meeting would be next week, Tuesday, January 19, 2021.

REMINDER(S):

- Send your vacation dates to the City Secretary.

- City Secretary will be checking required classes as time permits.

UPDATE(S):

- REGIONAL TRANSPORTATION [STANDRIDGE]

Mayor Pro Tem Standridge said “transportation” is quiet, but Parker Road is now completed and the sign on Lewis Lane is up.

- NORTH TEXAS MUNICIPAL WATER DISTRICT (NTMWD) [OLSON]

City Administrator Olson said the City of Parker is a customer city and we are leading the way for other customer cities to get the same new contract member cities received. Mr. Olson said we are making progress and seeking a second delivery point. He will keep Council, Staff, and residents updated as things happen.

- PUMP STATION [MACHADO]

Public Works Director Machado said the pump station is under construction and on schedule.

- DUBLIN ROAD [MACHADO]

Public Works Director Machado said the Dublin Road project is behind, but he thinks the issues have been resolved with the contractor and repair work is set to resume Monday or Tuesday of next week. Finally, he expects completion soon.

- COMPREHENSIVE PLAN COMMITTEE [SLAUGHTER]

Councilmember/ Comprehensive Plan Committee Chair Slaughter said there would be a Comprehensive Plan Committee meeting tomorrow, January 13th at 6 p.m. Mr. Slaughter said the Comprehensive Plan Committee, under his direction, would include a little reorganization, plus he noted he is seeking additional members. He would like a diverse representation of the City.

- EMERGENCY NOTIFICATION [ABRAHAM]

Councilmember Abraham, with the assistance of City Administrator Olson, Fire Chief Sheff and Police Chief Brooks, has been developing and testing the new emergency notification system, Everbridge. Last year, Council approved CARES Act Funds (Coronavirus Relief Funds) to implement Everbridge for a one (1) year trial period. The system is being tailored to the City of Parker’s needs. Residents can opt in and decide which notifications they hope to use, such as weather related, traffic, and/or water, notices, among others. Councilmember Abraham indicated the system will be tested and possible be ready as early as February 2021.

- CAPITAL IMPROVEMENT PROGRAM [LYNCH]

Councilmember Lynch defined Capital Improvements Projects as, projects for what is needed in Parker, their costs and how funding may be attained. She used “infrastructure” as an example. Mrs. Lynch indicated she is in the information gathering phase now. Once a project is identified, she plans to present it to Council for their input. She is requesting additional residents

join her and encouraged residents to contact her or Mayor Pettie for additional information.

EXECUTIVE SESSION - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

9. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
- c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettie recessed the regular meeting to Executive Session at 8:44 p.m.

10. RECONVENE REGULAR MEETING.

Mayor Lee Pettie reconvened the meeting at 9:51 p.m.

11. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

12. ADJOURN

Mayor Lee Pettie adjourned the meeting at 9:52 p.m.

APPROVED:

Mayor Lee Pettie

ATTESTED:

Patti Scott Grey, City Secretary

Approved on the 2nd day
of February, 2021.

From: [Billy Barron](#)
To: [Patti Grey](#)
Subject: Public Comment for January 12 2021 City Council
Date: Friday, January 8, 2021 2:58:50 PM

Dear Mayor and Council,

I support increasing the sales tax. It only failed last time because many people did not understand that a huge portion of the sales tax is paid by non-Parker Residents attending events at SouthFork. This will help us keep our property tax rates down.

It is barely going to affect online purchases as I find most merchants are charging 8.25% anyway based on the ZIP code.

I will support it regardless how the funds are allocated - general fund, roads, drainage or something else are all fine by me.

Sincerely,

Billy Barron

6707 Overbrook



Council Agenda Item

Item 2
C'Sec Use Only

Budget Account Code:	Meeting Date: February 2, 2021
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: January 15, 2021
Exhibits:	<ul style="list-style-type: none">• Proposed Minutes

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JANUARY 19, 2021. [SCOTT GREY]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	01/28/2021
City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	01/29/2021



MINUTES
CITY COUNCIL MEETING
JANUARY 19, 2021

The Council meeting was open to the public. The City of Parker provided disposable face masks and hand sanitizer. Citizens were told, if they felt uncomfortable attending the meeting in person, they should send public comments to the City Secretary at PGrey@parkertexas.us prior to 3:00 PM the day of the meeting.

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 7:00 p.m. Mayor Pro Tem Ed Standridge and Councilmembers Diana M. Abraham, Terry Lynch, Cindy Meyer, and Michael Slaughter were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/H.R. Manager Grant Savage, City Attorney Brandon Shelby, Public Works Director Gary Machado, Fire Chief Mike Sheff, and Police Chief Richard Brooks

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Kimberly Hinshaw led the pledge.

TEXAS PLEDGE: Le Ann Turrentine led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Tracey A. Pounders, with Abernathy, Roeder, Boyd, and Hullett (ARBH), said he was not a resident but a tax collection specialist, assisting with delinquent property taxes.

ANNOUNCEMENT

Mayor Pettie announced Dr. Shirley Garrett, Parker's Facilities Consultant, plans to have her January 5, 2021 Community Meeting report completed this weekend. The Mayor asked Council and Staff if they would be available for a special Council/Community Meeting next Tuesday, January 26, 2021, 7:00 PM to discuss and answer questions, regarding the report. Dr. Garrett will attend the meeting virtually. Council and Staff agreed.

ITEMS OF COMMUNITY INTEREST

Mayor Pettie reviewed the "Items of Community Interest", as following:

- PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, FEBRUARY 10, 2021, 6 PM

The Mayor stated the (P&R) Commission meeting would be virtual and the access code is at the top of the agenda for that meeting on the City's website at www.parkertexas.us when that agenda becomes available.

- COMPREHENSIVE PLAN (COMP) COMMITTEE – WEDNESDAY, FEBRUARY 17, 2021, 6 PM

Mayor Pettie said the Comprehensive Plan Committee meeting would be in-person and virtual, and the access code is at the top of the that agenda on the City's website at www.parkertexas.us when that agenda becomes available as well.

- REMINDER – May 1, 2021 – General Election (EV and ED Info)

Mayor Pettie noted, once again, the City of Parker, Texas, is scheduled to hold its municipal election on May 1, 2021 for three (3) Council at-large positions. Candidates, interested in running for City Council, could start the filing process last Wednesday, January 13, 2021 and filing will close Friday, February 12, 2021, 5:00 PM.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 18	Apr 19 Early Voting 8am to 5pm	Apr 20 Early Voting 8am to 5pm	Apr 21 Early Voting 8am to 5pm	Apr 22 Early Voting 8am to 5pm	Apr. 23 Early Voting 8am to 5pm	Apr. 24 Early Voting 8am to 5pm
Apr 25	Apr 26 Early Voting 7am to 7pm	Apr 27 Early Voting 7am to 7pm	Apr 28	Apr 29	Apr 30	May 1 Election Day 7am to 7pm

- PROJECTED 2021 TAX RATE PLANNING CALENDAR

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. REPUBLIC WASTE DECEMBER REPORT. [BERNAS]
2. DEPARTMENTAL REPORTS – BUILDING CODE (DEC), COURT (DEC), FINANCE (monthly financials) (NOV & DEC), AND POLICE (DEC)

MOTION: Councilmember Abraham moved to accept Republic's December Report and the City's Departmental reports, as presented. Councilmember Slaughter seconded with Councilmembers Abraham, Lynch, Meyer, Slaughter, and Standridge voting for the motion. Motion carried 5-0.

Mayor Pettie announced City Administrator Olson will organize a City Council Workshop to discuss departmental reports. The goal is to make the reports as informative and useful as possible.

INDIVIDUAL CONSIDERATION ITEMS

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-658 (BOARDS AND COMMISSIONS MEMBERSHIP SELECTION – REPEALING RES. NO. 2019-598), FOR REVIEW AND POSSIBLE CHANGES. [PETTIE] [NO ACTION – 01122020]

Council discussed revised Resolution No. 2021-658, reviewing specifically how Board and Commission (B&C) applicants are selected for consideration;

appointed; how the B&Cs select officers and how to make the entire process better.

Councilmember Lynch asked about “Term Limits”.

Councilmember Slaughter and Mayor Pro Tem Standridge expressed concern about the lack of volunteers; how current members would take term limits; and Mayor Pettie was concerned about implementing term limits, when Council does not have term limits at this time.

Councilmember Meyer asked about dispersing the various B&Cs appointments/re-appointments throughout the year.

Councilmember Abraham agreed it could be a complicated, delicate, awkward, even “tricky” discussion.

MOTION: Councilmember Meyer moved to approve Resolution No. 2021-658 (Boards and Commissions Membership Selection – Repealing Res. No. 2019-598), as revised. Councilmember Slaughter seconded with Councilmembers Abraham, Lynch, Meyer, Slaughter, and Standridge voting for the motion. Motion carried 5-0.

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ACCEPTING DONATION(S) FROM VARIOUS ENTITIES FOR THE PARKER PARKS AND RECREATION COMMISSION'S HOLIDAZE 2020. [PETTIE/TURRENTINE] [TABLED – 09152020]

City Administrator said he recreated the donation list to simplify things. (See Exhibit 1 – Updated Donation List, dated January 14, 2021.)

MOTION: Councilmember Slaughter moved to accept the Parks and Recreation (P&R) Holiday event donations to the City of Parker. Councilmember Abraham seconded with Councilmembers Abraham, Lynch, Meyer, Slaughter, and Standridge voting for the motion. Motion carried 5-0.

The Mayor, Council and Staff thanked P&R Commission for their generous donations, whether it be time or monetary. Council said they wanted to express how thankful the City of Parker is to have such generous residents.

Mayor Pro Tem Standridge said “Holiday 2020” was an awesome event and we realize the time and effort involved and hoped it would not be the last event.

ROUTINE ITEMS

5. FUTURE AGENDA ITEMS

UPDATE(S):

- NOISE COMMITTEE [OLSON]

City Administrator Olson said due to COVID-19, there have not been many activities/events to generate noise, so we have not had the usual complaints. The committee has been inactive but plans to continue monitoring noise complaints and meet as necessary.

Mayor Pettie asked if there were any items to be added to the future agenda. Hearing no requests, she encouraged everyone to email her any requests. She noted the next regularly scheduled meeting would be, Tuesday, February 2, 2021.

EXECUTIVE SESSION AND ADJOURNMENT

- 6.– 9. Mayor Pettie asked City Council if anyone needed to recess into executive session at this time. Hearing no requests, the Mayor adjourned the meeting at 7:38 p.m.

APPROVED:

Mayor Lee Pettie

ATTESTED:

Approved on the 2nd day
of February, 2021.

Patti Scott Grey, City Secretary

Holidaze 2020**Donations:**

Pier Burgess:	X-Mas Lights	\$200
Matt Boggs:	Time	\$500
Kimberly Hinshaw:	Live reindeer w/sled	\$500 (\$1,000-\$1,500 donated by company)
	X-Mas Lights	\$500
LeAnn Turrentine:	Electrician Expense	\$700
	Coffee/Hot Chocolate	\$94
	Candy Canes for Children Bags	\$21.65

Use Of Items:

Southfork Ranch:	Tables/Chairs/Labor	\$600
Kimberly Hinshaw:	Candy Canes Décor 24*10	\$240
	Snow Machine	\$900
	"Believe" sign Décor	\$150
LeAnn Turrentine:	Extension Cords from Lowe's	\$596.27
	Décor (Trees/Lights)	\$434.26

January 14, 2021



Council Agenda Item

Item 3
C'Sec Use Only

Budget Account Code:	Meeting Date: February 2, 2021
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: January 20, 2021
Exhibits:	<ul style="list-style-type: none">• Proposed Minutes

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JANUARY 25, 2021. [SCOTT GREY]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	01/28/2021
City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	01/29/2021



MINUTES
CITY COUNCIL MEETING
JANUARY 25, 2021

The Council meeting was open to the public. The City of Parker provided disposable face masks and hand sanitizer. Citizens were told, if they felt uncomfortable attending the meeting in person, they should send public comments to the City Secretary at PGrey@parkertexas.us prior to 3:00 PM the day of the meeting.

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 6:01 p.m. Mayor Pro Tem Ed Standridge and Councilmembers Diana M. Abraham (arrived at 6:23 p.m.), Terry Lynch, Cindy Meyer, and Michael Slaughter were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey and City Attorney Brandon Shelby

Also, Present: Dr. Shirley Garrett, professional facilitator (attended virtually)

EXECUTIVE SESSION START TO FINISH – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
- c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).

Councilmember Lynch objected to the closed executive session.

City Attorney Shelby said this executive session would fall under section:

- c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).

Mayor Pettie said Councilmember Lynch's objection would be reflected in the minutes.

Councilmember Lynch commented she felt the section City Attorney Shelby cited had a much more limited use.

Mayor Pettie recessed the regular meeting at 6:06 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Pettie reconvened the regular meeting at 8:50 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

4. ADJOURN

Mayor Lee Pettie adjourned the meeting at 8:51 p.m.

APPROVED:

Mayor Lee Pettie

ATTESTED:

Approved on the 2nd day
of February, 2021.

Patti Scott Grey, City Secretary



Council Agenda Item

Item 4
C'Sec Use Only

Budget Account Code:	Meeting Date: February 2, 2021y
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Attorney Shelby
Estimated Cost:	Date Prepared: January 19, 2021
Exhibits:	<ol style="list-style-type: none">1. Proposed Ordinance2. Order and Notice of General Election (English/Spanish)3. Election contract for election services with Collin County4. Cost Estimate

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 798 CALLING FOR AN ELECTION TO BE HELD ON SATURDAY, MAY 1, 2021 TO ELECT THREE (3) CITY COUNCIL MEMBERS AT-LARGE; PROVIDING FOR EARLY VOTING; AUTHORIZING THE MAYOR TO EXECUTE A JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT FOR ELECTION SERVICES WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW. [SHELBY]

SUMMARY

TIME FOR ORDERING THE ELECTION

General election. A city must order its general election not later than the 78th day before Election Day, whether the election is held on the May or November uniform election date [Texas Election Code – ELEC § 3.005. Time for Ordering Election (c)] For our May 1, 2021, that translates for February 12 as the statutory last day for ordering the election.

Note: This contract also covers the City for the Joint Election between the City, Plano Independent School District (PISD) and the Board of Trustees of Collin College District and authorizes the Mayor to execute said agreement for a joint election on May 1, 2021.

The ordinance authorizes the Mayor to execute a "Joint General and Special Election Services Contract for Election Services with Collin County" and provides for the order and notice of the May 1, 2021 election.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	01/28/2021
City Attorney:	<i>Brandon S. Shelby</i>	Date:	01/28/2021
City Administrator:	<i>Luke B. Olson</i>	Date:	01/29/2021

ORDINANCE NO. 798
{Calling Regular Election}

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS, CALLING FOR THE GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 1, 2021 TO ELECT THREE (3) CITY COUNCIL MEMBERS AT-LARGE; PROVIDING FOR EARLY VOTING; AUTHORIZING THE MAYOR TO EXECUTE A GENERAL AND SPECIAL ELECTION SERVICES CONTRACT FOR ELECTION SERVICES WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:

SECTION 1. That, in accordance with the laws and the Constitution of the State of Texas, an election may be and the same is hereby called and ordered for the first Saturday in May, 2021, the same being the 1ST day of said month, at which election all qualified voters may vote for the purpose of electing a three (3) city council members at-large for full terms, as defined in the statutes of the State of Texas.

SECTION 2. That said election shall be held pursuant to a General and Special Election Contract with Collin County, Texas which the Mayor is hereby authorized to execute.

SECTION 3. That the County Elections Administrator shall prepare electronic ballots for early and election day voting and paper ballots for mail ballots and provisional ballots to be used in said election and shall label same "*Official Ballot*", on which ballot shall be printed the names of the candidates and the positions that are up for election.

SECTION 4. That no person's name shall be placed upon the official ballot as a candidate for the position of Council Member unless such person has filed his/her sworn application, as provided by the laws of the State, with the City Secretary at least seventy-eight (78) days prior to the election date, and it must also appear on the face of said application the position the candidate is seeking.

SECTION 5. That any Council Member candidate receiving the greatest number of the qualified votes cast for the position for which he is a candidate shall be elected to such position. In the event a tie vote occurs, the City Council of said City, immediately after canvass, shall issue a call for Special Election, as required by law, to be held not less than twenty (20) nor more than forty-five (45) days after the results of the Regular Election shall have been declared, at which election the candidates receiving a tie vote for any such position or positions in the regular election shall again be voted. If needed, a run-off election will be held in accordance with State law.

SECTION 6. That the polls shall be kept open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. on Election Day, and that due return shall be made to the City Council showing the number of votes cast for each candidate for each position of Council Member, respectively.

SECTION 7. That notice of said election shall be given by the Mayor of the City of Parker by causing an election notice to be posted at City Hall not later than the twenty-first day before election day, and by publishing this ordinance at least one time not more than thirty days nor less

than ten days prior to the election date, in the newspaper of record the City of Parker in accordance with the provisions of the Election Code of the State of Texas, as amended.

SECTION 8. That the polling place for Election Day shall be as follows:

Precincts	Location	Address	City
“VOTE CENTER”	Parker City Hall	5700 E. Parker Road	Parker

*City voters may vote at any of the additional Election Day Vote Centers open under full contract services with the Collin County Elections Administration.

SECTION 9. That the qualified voters, eligible to cast their ballots early under the laws of this State, shall be permitted to so cast their vote as set forth below:

Polling Place			Address		City	
Collin County Election Office (Main Early Voting Location)			2010 Redbud Blvd., #102		McKinney	
Parker City Hall			5700 E. Parker Road		Parker	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>April 18</i>	<i>April 19</i> 8am – 5pm	<i>April 20</i> 8am – 5pm	<i>April 21</i> 8am – 5pm	<i>April 22</i> 8am – 5pm	<i>April 23</i> 8am – 5pm	<i>April 24</i> 8am – 5pm
<i>April 25</i>	<i>April 26</i> 7am – 7pm	<i>April 27</i> 7am – 7pm	<i>April 28</i>	<i>April 29</i>	<i>April 30</i>	<i>May 1</i> 7am – 7pm Election Day

* City voters may vote at any of the additional Early Voting locations open under full contract services with the Collin County Elections Administration.

SECTION 10. That, in accordance with the General and Special Election Contract, the County Elections Administrator shall arrange for appointment, notification (including writ of election), training and compensation of all presiding judges, alternate judges, the judge of the Central Counting Station and judge of the Early Voting Ballot Board.

SECTION 11. That the City Secretary is hereby authorized and directed to publish and/or post, in the time and manner prescribed by law, all notices required to be so published and/or posted in connection with this election.

SECTION 12. That the said election will be conducted in accordance with the Texas Election Code and only resident qualified voters of the City of Parker will be entitled to vote.

SECTION 13. That the canvass of the Election Returns will be held in the Council Chambers of City Hall, 5700 E. Parker Road, Parker, Texas, at the Regular Council Meeting of May 4, 2021.

SECTION 14. That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

SECTION 15. That all Ordinances or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provision of this Ordinance shall be and remain controlling as to the matters ordered herein.

INTRODUCED on this the 2nd day of February, 2019.

ADOPTED on this the 2nd day of February, 2019.

EFFECTIVE DATE on this the 2nd day of February, 2019.

CITY OF PARKER, TEXAS

BY: _____
LEE PETTLE, MAYOR

ATTEST:

BY: _____
PATTI SCOTT GREY,
CITY SECRETARY

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
BRANDON S. SHELBY,
CITY ATTORNEY

CITY OF PARKER, TEXAS
CIUDAD DE PARKER, TEXAS

ORDER AND NOTICE OF GENERAL ELECTION
(ORDEN Y AVISO DE ELECCION GENERAL)

To the Registered Voters of Parker, Texas: *(A los votantes registrados del Parker Texas;)*

An election is hereby ordered to be held on May 1, 2021 for the purpose to elect three (3) Councilmembers-at-Large. *(Por la presente se ordena que se llevara a cabo una eleccion el 1 de Mayo de 2021 con el proposito para elegir tres (3) miembro del concillo.)*

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., on May 1, 2021, for voting in a general election, to elect three (3) Councilmembers-at-Large.
(Notifquese, por las presente, que las casillas electorales citados abajo se abriran desde las 7:00 a.m. hasta las 7:00 p.m. el 1 de Mayo de 2021 para votar en la Eleccion General para elegir tres (3) miembro del concillo.)

LOCATION(S) OF POLLING PLACES
(DIRECCION(ES) DE LAS CASILLAS ELECTORALES)

Precincts	Location	Address	City
“VOTE CENTERS”*	Parker City Hall	5700 E. Parker Road	Parker

* City voters may vote at any of the additional Election Day Vote Centers open under full contract services with the Collin County Elections Administration.

(Ciudad los electores pueden votar en cualquiera de los adicionales elecciones día votación centros abiertos bajo contrato completo de servicios con la administración de elecciones del Condado de Collin.)*

EARLY VOTING BY PERSONAL APPEARANCE WILL BE CONDUCTED EACH WEEKDAY AT
(LA VOTACION ADELANTADA EN PERSONA SE LLEVARA A CABO DE LUNES A VIERNES EN)

Polling Place*	Address	City
Collin County Election Office (Main Early Voting Location)	2010 Redbud Blvd., #102	McKinney
Parker City Hall	5700 E. Parker Road	Parker

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>April 18</i>	<i>April 19</i> <i>Early Voting</i> 8am – 5pm	<i>April 20</i> <i>Early Voting</i> 8am – 5pm	<i>April 21</i> <i>Early Voting</i> 8am – 5pm	<i>April 22</i> <i>Early Voting</i> 8am - 5pm	<i>April 23</i> <i>Early Voting</i> 8am - 5pm	<i>April 24</i> <i>Early Voting</i> 8am - 5pm
<i>April 25</i>	<i>April 26</i> <i>Early Voting</i> 7am – 7pm	<i>April 27</i> <i>Early Voting</i> 7am – 7pm	<i>April 28</i>	<i>April 29</i>	<i>April 30</i>	<i>May 1</i> Election Day 7am – 7pm

* City voters may vote at any of the additional Early Voting locations open under full contract services with the Collin County Elections Administration.

(Ciudad los electores pueden votar en cualquiera de los lugares de votación anticipada adicionales abiertos bajo contrato completo de servicios con la administración de elecciones del Condado de Collin.)*

Applications for ballot by mail shall be mailed to:

(Las solicitudes para boletas que se votaran en ausencia por correo deberan enviarse a:)

COLLIN COUNTY ELECTIONS ADMINISTRATION OFFICE

(Name of Early Voting Clerk –Bruce Sherbet) (Nombre del Secretario de la Votacion En Adelantada)

2010 REDBUD BLVD., SUITE 102, MCKINNEY, TEXAS 75069

(Address) (Direccion)

(City) (Ciudad)

(Zip Code) (Zona Postal)

Applications for ballots by mail must be received no later than the close of business on April 20, 2021.

(Las solicitudes de boletas por correo deben ser recibidas a más tardar al cierre de los negocios el)

(date) (fecha) : 20 abril de 2021.)

Issued this the 2nd day of February, 2021.

(Emitada este dia 2 de febrero, 2021.)

Mayor Lee Pettie

Alcalde Lee Pettie

Mayor Pro Tem Ed Standridge

Alcaldesa Pro Tem Ed Standridge

Councilperson Diana M. Abraham

Firma de la Persona Del Concilio Diana M. Abramham

Councilperson Terry Lynch

Firma de la Persona Del Concilio Terry Lynch

Councilperson Cindy Meyer

Firma de la Persona Del Concilio Cindy Meyer

Councilperson Michael Slaughter

Firma de la Persona Del Concilio Michael Slaughter

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before Election Day.

Nota de instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT
("Election Services Contract")

ELECTION SERVICES AGREEMENT

BETWEEN

THE COLLIN COUNTY ELECTIONS ADMINISTRATOR
("Contracting Election Officer")

AND THE BELOW LISTED POLITICAL SUBDIVISIONS
("Participating Political Subdivisions")

COLLIN COUNTY COMMUNITY COLLEGE
CITY OF ALLEN
CITY OF ANNA
CITY OF BLUE RIDGE
CITY OF CARROLLTON
CITY OF CELINA
CITY OF DALLAS
TOWN OF FAIRVIEW
CITY OF FARMERSVILLE
CITY OF FRISCO
CITY OF GARLAND
CITY OF LAVON
CITY OF LUCAS
CITY OF MCKINNEY
CITY OF MELISSA
CITY OF NEVADA
TOWN OF NEW HOPE
CITY OF PARKER
CITY OF PLANO

TOWN OF PROSPER
CITY OF RICHARDSON
CITY OF SACHSE
TOWN OF SAINT PAUL
CITY OF WYLIE
ALLEN INDEPENDENT SCHOOL DISTRICT
ANNA INDEPENDENT SCHOOL DISTRICT
COMMUNITY INDEPENDENT SCHOOL DISTRICT
FARMERSVILLE INDEPENDENT SCHOOL DISTRICT
FRISCO INDEPENDENT SCHOOL DISTRICT
LOVEJOY INDEPENDENT SCHOOL DISTRICT
MCKINNEY INDEPENDENT SCHOOL DISTRICT
MELISSA INDEPENDENT SCHOOL DISTRICT
PLANO INDEPENDENT SCHOOL DISTRICT
PROSPER INDEPENDENT SCHOOL DISTRICT
BEAR CREEK SPECIAL UTILITY DISTRICT
EAST FORK FRESH WATER SUPPLY DIST. 1
NORTH COLLIN SPECIAL UTILITY DISTRICT

FOR THE CONDUCT OF A JOINT ELECTION

TO BE HELD ON SATURDAY, MAY 1, 2021

TO BE ADMINISTERED BY THE COLLIN COUNTY ELECTIONS ADMINISTRATOR

1) ADMINISTRATION AND STATUTORY AUTHORITY

- a) Bruce Sherbet ("Bruce Sherbet") is the duly appointed County Elections Administrator ("Elections Administrator") of Collin County, Texas and the Department Head of the Collin County Elections Department. As such, Mr. Sherbet is the Election Administrator of Collin County, Texas and is authorized by Subchapter D of Chapter 31 of Title 3 of the Texas Election Code to enter into this Election Services Contract with the contracting authorities of the Participating Political Subdivision.
- b) The contracting authorities of the Participating Political Subdivisions listed on the cover page of this Election Services Contract are hereby participating in the Joint Election to be held in Collin County, Texas on Saturday, May 1, 2021 under Chapter 271 of Title 16 of the Texas Election Code ("Joint Election") and are hereby contracting with the Elections Administrator of Collin County, Texas to perform the election services set forth in this Election Services Contract under Subchapter D of Chapter 31 of Title 3 of the Texas Election Code.

2) DUTIES AND SERVICES OF THE CONTRACTING ELECTION OFFICER

- a) The Contracting Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:
 - i) The Contracting Election Officer will prepare and publish the required Notice of Election and post the required orders and resolutions to the Collin County website.
 - ii) The Contracting Election Officer shall arrange for appointment, notification (including writ of election), training and compensation of all presiding judges, alternate judges, the judge of the Central Count Station and judge of the Early Voting Ballot Board.
 - iii) The Contracting Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge of his or her appointment. The presiding election judge of each Vote Center, will use his/her discretion to determine when additional manpower is needed during peak voting hours. The Contracting Election Officer will determine the number of clerks to work in the Central Count Station and the number of clerks to work on the Ballot Board.
 - (1) Election judges shall attend the Contracting Election Officer's school of instruction (Election Law Class); calendar will be provided.
 - (2) Election judges shall be responsible for picking up from and returning election supplies to the county election warehouse located at 2010 Redbud Blvd., Suite 102, McKinney. Compensation for this pickup and delivery of supplies will be \$25.00.
 - iv) The Contracting Election Officer shall compensate each election judge and worker. Each judge shall receive \$14.00 per hour for services rendered, each alternate judge shall receive \$13.00 per hour for services rendered, and each clerk shall receive \$12.00 per hour for services rendered. Overtime will be paid to each person working over 40 hours per week.
- b) The Contracting Election Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.
 - i) The Contracting Election Officer shall secure election kits which include the legal documentation required to hold an election and all supplies.
 - ii) The Contracting Election Officer shall secure the tables, chairs, and legal documentation required to run the Central Count Station.
 - iii) The Contracting Election Officer shall provide all lists of registered voters required for use on Election Day and for the early voting period required by law.
 - iv) The Contracting Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.

- (1) Equipment includes the rental of ExpressVote Universal voting machines, ExpressTouch curbside voting machines, ADA compliant headphones and keypads, DS200 ballot counters, voting signs and election supply cabinets.
 - (2) Supplies include paper ballot cards, Early Voting and Election Day supply kits, provisional ballot kits, security seals, pens, tape, markers, etc.
- 3) The Contracting Election Officer, Bruce Sherbet, shall be appointed the Early Voting Clerk.
 - a) The Contracting Election Officer shall supervise and conduct Early Voting by mail and in person and shall secure personnel to serve as Early Voting Deputies.
 - b) Early Voting by personal appearance for the Participating Political Subdivision shall be conducted during the time period and at the locations listed in **Exhibit "A"**, attached and incorporated by reference into this Election Services Contract.
 - c) All applications for an Early Voting mail ballot shall be received and processed by the Collin County Elections Administration Office, located at 2010 Redbud Blvd., Suite 102, McKinney, Texas 75069.
 - i) Applications for mail ballots erroneously mailed to the Participating Political Subdivisions shall immediately be faxed to the Contracting Officer for timely processing. The original application shall then be forwarded to the Contracting Election Officer for proper retention.
 - ii) All Federal Post Card Applications (FPCA) will be sent a mail ballot. No postage is required.
 - d) All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be prepared for counting by the Early Voting Ballot Board in accordance with Section 87.000 of the Texas Election Code. The presiding judge of this Board shall be appointed by the Contracting Officer.
- 4) The Contracting Election Officer shall arrange for the use of all Election Day Vote Centers.
 - a) The Participating Political Subdivisions shall assume the responsibility of remitting their portion of cost of all employee services required to provide access, provide security or provide custodial services for the Vote Centers.
 - b) The Election Day Vote Centers are listed in **Exhibit "B"**, attached and incorporated by reference into this Election Services Contract.
- 5) The Contracting Election Officer shall be responsible for establishing and operating the Central Count Station to receive and tabulate the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. Count Station Manager shall be Bruce Sherbet. The Count Station Judge shall be Neal Katz. The Tabulation Supervisor shall be Billy Pratt.
 - a) The Tabulation Supervisor shall prepare, test and run the county's tabulation system in accordance with statutory requirements and county policies, under the auspices of the Contracting Election Officer.
 - b) The Public Logic and Accuracy Test of the electronic voting system shall be conducted in accordance with Election Law. The required Notice of Logic and Accuracy testing will be posted by the Contracting Election Officer.
 - c) Election night reports will be available to the Participating Political Subdivisions at the Central Counting Station on election night. Provisional ballots will be tabulated after election night in accordance with state law.
 - d) The Contracting Election Officer shall prepare the unofficial canvass report after all precincts have been counted, and will provide a copy of the unofficial canvass to the Participating Political Subdivisions as soon as possible after all returns have been tallied.

- e) The Contracting Election Officer shall be appointed the custodian of the voted ballots and shall retain all election materials for a period of 22 months.
 - i) Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.
- f) The Contracting Election Officer shall conduct a manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivisions in a timely manner. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201 of the aforementioned code.

6) DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS.

- a) The Participating Political Subdivisions shall assume the following duties:
 - i) Each Participating Political Subdivision will prepare, adopt, and publish all legally required election orders, resolutions, and other documents required by, or of, their governing bodies. Each Participating Political Subdivision is required to send Collin County Elections Department a copy of any election order or resolution related to this Joint Election within three business days of publishing, adopting or ordering it.
 - ii) The Participating Political Subdivision shall provide the Contracting Election Officer with an updated map and street index of their jurisdiction in an electronic (shape file preferred) or printed format as soon as possible but no later than Monday, March 1, 2021.
 - iii) The Participating Political Subdivision shall procure and provide the Contracting Election Officer with the ballot layout and Spanish interpretation in an electronic format.
 - (1) The Participating Political Subdivision shall deliver to the Contracting Election Officer as soon as possible, but no later than 5:00 PM Monday, February 22, 2020, the official wording for the Participating Political Subdivision's May 1, 2021, Joint General and Special Election.
 - (2) The Participating Political Subdivisions shall approve the "blue line" ballot format prior to the final printing.
 - iv) The Participating Political Subdivisions shall share in the cost and compensate the Contracting Election Officer for all associated cost including any additional verified cost incurred in the process of running this election or for a manual count this election may require, consistent with charges and hourly rates shown on Exhibit "C-1" for required services.
- b) The Participating Political Subdivisions shall pay the Contracting Election Officer 90% of the estimated cost to run the said election prior to Monday, March 22, 2021. The Contracting Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code. The deposit should be delivered within the mandatory time frame to: Collin County Treasury, 2300 Bloomdale Rd., #3138, McKinney, Texas 75071. Made payable to "Collin County Treasury" with a note "for election services" included with check documentation.
- c) The Participating Political Subdivision shall pay the cost of conducting said election, less partial payment, including the 10% administrative fee, pursuant to the Texas Election Code, Section 31.100, within 30 days from the date of final billing. Additionally, all payments in excess of the final cost to perform the election will be refunded to the participating Political Subdivision.
- d) COST OF SERVICES. See Exhibits "C-2" and "D"
- e) GENERAL PROVISIONS

- i) Nothing contained in this Election Services Contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the Participating Political Subdivision's May 1, 2021, Joint General and Special Election is to be filed or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.
- ii) Upon request, the Contracting Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivision.
- iii) If the Participating Political Subdivision cancel their election pursuant to Section 2.053 of the Texas Election Code, the Contracting Officer shall be paid a contract preparation fee of \$75.00. Any Participating Political Subdivision canceling an election will not be liable for any further costs incurred by the Contracting Officer.
- iv) The Contracting Officer shall file copies of this contract with the County Judge and the County Auditor of Collin County, Texas.

**Joint General and Special Election
Collin County Early Voting Locations, Dates and Hours**

Polling Place	Address	City
Allen ISD Service Center	1451 North Watters Road	Allen 75002
Allen Municipal Courts Facility	301 Century Parkway	Allen 75013
Anna ISD Board Room	501 S. Sherley Avenue	Anna 75409
Bennett Elementary School	7760 Coronado Dr	McKinney 75070
Blue Ridge ISD Administration Building	318 W. School Street	Blue Ridge 75424
Carpenter Park Recreation Center	6701 Coit Road	Plano 75024
Cockrill Middle School	1351 N Hardin Blvd	McKinney 75071
Collin College Frisco Campus	9700 Wade Blvd	Frisco 75035
Collin College Higher Education Center	3452 Spur 399	McKinney 75069
Collin College McKinney Campus	2200 W. University Drive	McKinney 75071
Collin College Plano Campus	2800 E. Spring Creek Parkway	Plano 75074
Collin College Wylie Campus	391 Country Club Road	Wylie 75098
Collin County Elections Office	2010 Redbud Blvd. Ste 102	McKinney 75069
Davis Library	7501A Independent Parkway	Plano 75025
Dowell Middle School	301 S. Ridge Road	McKinney 75072
Evans Middle School	6998 W. Eldorado Parkway	McKinney 75072
Farmersville City Hall	205 S. Main Street	Farmersville 75442
Faubion Middle School	2000 Rollins Street	McKinney 75069
Frisco Fire Station #8	14700 Rolater Road	Frisco 75034
Gay Library	6861 W. Eldorado Parkway	McKinney 75070
Haggard Library	2501 Coit Road	Plano 75075
Harrington Library	1501 18th Street	Plano 750742
Hunt Middle School	4900 Legendary Drive	Frisco 75034
Lovejoy ISD Administration Building	259 Country Club Road	Allen 75002
Lucas Community Center	665 Country Club Road	Lucas 75002
Maus Middle School	12175 Coit Road	Frisco 75035
McKinney Boyd High School	600 Lake Forest Dr	McKinney 75071
McKinney Fire Station #5	6600 Virginia Parkway	McKinney 75071
McKinney Fire Station #7	861 Independence Parkway	McKinney 75072
McKinney High School	1400 E. Wilson Creek Pkwy	McKinney 75069
McKinney North High School	2550 Wilmeth Road	McKinney 75071
Melissa City Hall	3411 Barker Avenue	Melissa 75454
Michael J. Felix Community Center-Room A & B	3815-E Sachse Raod	Sachse 75048
Murphy Community Center	205 N. Murphy Road	Murphy 75094
New Hope Town Hall	121 Rockcrest Road	New Hope 75069
Parker City Hall	5700 E. Parker Road	Parker 75002
Parr Library	6200 Windhaven Parkway	Plano 75093
Plano ISD Administration Center	2700 W. 15th Street	Plano 75075
Prosper Town Hall-Community Room	250 W. First Street	Prosper 75078
Renner Frankford Library	6400 Frankford Road	Dallas 75252
Richardson Civic Center / City Hall	411 W. Arapaho Road	Richardson 75080
Roy and Helen Hall Memorial Library	101 E. Hunt Street	McKinney 75069

May 1, 2021

Exhibit "A"

**Joint General and Special Election
Collin County Early Voting Locations, Dates and Hours**

Polling Place	Address	City
Scott Johnson Middle School	3400 Community Blvd.	McKinney 75071
Slaughter Elementary School	2706 Wolford Street	McKinney 75070
Smith Library	300 Country Club Drive	Wylie 75098
St Paul Town Hall	2505 Butscher Block	Wylie 75098

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 18	April 19 Early Voting 8am - 5pm	April 20 Early Voting 8am - 5pm	April 21 Early Voting 8am - 5pm	April 22 Early Voting 8am - 5pm	April 23 Early Voting 8am - 5pm	April 24 Early Voting 8am - 5pm
April 25	April 26 Early Voting 7am - 7pm	April 27 Early Voting 7am - 7pm	April 28	April 29	April 30	May 1 Election Day 7am - 7pm

May 1, 2021

Exhibit "B"

**Joint General and Special Election
Collin County Election Day Vote Centers 7am - 7pm**

Polling Place	Address	City
Aldridge Elementary School	720 Pleasant Valley Lane	Richardson 75080
Allen ISD Service Center	1451 North Watters Road	Allen 75002
Allen Municipal Courts Facility	301 Century Parkway	Allen 75013
Anna ISD Board Room	501 S. Sherley Avenue	Anna 75409
Armstrong Middle School	3805 Timberline Drive	Plano 75074
Bennett Elementary School	7760 Coronado Dr	McKinney 75070
Bethany Elementary School	2418 Micarta Drive	Plano 75025
Blue Ridge ISD Administration Building	318 W. School Street	Blue Ridge 75424
Bowman Middle School	2501 Jupiter Road	Plano 75074
Carpenter Middle School	3905 Rainier Drive	Plano 75023
Cockrill Middle School	1351 N Hardin Blvd	McKinney 75071
Collin College Frisco Campus	9700 Wade Blvd	Frisco 75035
Collin College Higher Education Center	3452 Spur 399	McKinney 75069
Collin College McKinney Campus	2200 W. University Drive	McKinney 75071
Collin College Plano Campus	2800 E. Spring Creek Parkway	Plano 75074
Collin College Wylie Campus	391 Country Club Road	Wylie 75098
Collin County Elections Office	2010 Redbud Blvd. Ste 102	McKinney 75069
Dowell Middle School	301 S. Ridge Road	McKinney 75072
Evans Middle School	6998 W. Eldorado Parkway	McKinney 75072
Fairview Town Hall	372 Town Place	Fairview 75069
Farmersville City Hall	205 S. Main Street	Farmersville 75442
Faubion Middle School	2000 Rollins Street	McKinney 75069
Frisco Fire Station #8	14700 Rolater Road	Frisco 75034
Gay Library	6861 W. Eldorado Parkway	McKinney 75070
Haggard Middle School	2832 Parkhaven Drive	Plano 75075
Hendrick Middle School	7400 Red River Drive	Plano 75025
Hunt Middle School	4900 Legendary Drive	Frisco 75034
Lovejoy ISD Administration Building	259 Country Club Road	Allen 75002
Lucas Community Center	665 Country Club Road	Lucas 75002
Maus Middle School	12175 Coit Road	Frisco 75035
McKinney Boyd High School	600 Lake Forest Dr	McKinney 75071
McKinney Fire Station #5	6600 Virginia Parkway	McKinney 75071
McKinney Fire Station #7	861 Independence Parkway	McKinney 75072
McKinney High School	1400 E. Wilson Creek Pkwy	McKinney 75069
McKinney North High School	2550 Wilmeth Road	McKinney 75071
Melissa City Hall	3411 Barker Avenue	Melissa 75454
Michael J. Felix Community Center-Room A & B	3815-E Sachse Raod	Sachse 75048
Miller Elementary School	5651 Coventry Drive	Richardson 75082
Murphy Community Center	205 N. Murphy Road	Murphy 75094
New Hope Town Hall	121 Rockcrest Road	New Hope 75069
Parker City Hall	5700 E. Parker Road	Parker 75002
Parr Library	6200 Windhaven Parkway	Plano 75093
Plano ISD Administration Center	2700 W. 15th Street	Plano 75075
Prosper Town Hall-Community Room	250 W. First Street	Prosper 75078

May 1, 2021

Exhibit "B"

**Joint General and Special Election
Collin County Election Day Vote Centers 7am - 7pm**

Polling Place	Address	City
Renner Frankford Library	6400 Frankford Road	Dallas 75252
Richardson Civic Center / City Hall	411 W. Arapaho Road	Richardson 75080
Robinson Middle School	6701 Preston Meadow Drive	Plano 75024
Rose Haggard Elementary School	17820 Campbell Road	Dallas 75252
Roy and Helen Hall Memorial Library	101 E. Hunt Street	McKinney 75069
Schimelpfenig Middle School	2400 Maumelle Drive	Plano 75023
Scott Johnson Middle School	3400 Community Blvd.	McKinney 75071
Shepton High School	5505 Plano Parkway	Plano 75093
Slaughter Elementary School	2706 Wolford Street	McKinney 75070
Smith Library	300 Country Club Drive	Wylie 75098
St Paul Town Hall	2505 Butscher Block	Wylie 75098
Terry Pope Administration Building	611 North FM 1138	Nevada 75173
Tom Muehlenbeck Recreation Center	5801 W. Parker Road	Plano 75093
Wilson Middle School	1001 Custer Road	Plano 75075

Important Note: *Eligible* Collin County registered voters (with an effective date of registration on or before May 1, 2021) may vote at any of the above Election Day Vote Center locations.

Election Wide

Category	Units or Description	Cost Per Unit	Election Estimate	Election Actual
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Early Voting by Mail

Kits - Mail Ballots	5,000	\$ 1.15	\$ 5,750.00	
Postage	5,000	\$ 0.88	\$ 4,400.00	
Paper Ballot Printing Services		\$ 0.31	\$ -	
Paper Ballot Shipping (per box)		\$ 30.00	\$ -	
Ballot Stock - BOD	5,000	\$ 0.10	\$ 500.00	
Category Subtotal			\$ 10,650.00	

General Election Expenses

Mileage			\$ 500.00	
Van / Car Rental			\$ 6,000.00	
Election Night Receiving Cover			\$ 2,680.00	
Polling Place Rental			\$ -	
Notice of Election			\$ 7,000.00	
Security - EV			\$ -	
Security - ED			\$ -	
Early Voting Ballot Board			\$ 1,950.00	
FICA - Election Workers			\$ 2,500.00	
County Employee/IT Overtime - EV			\$ 35,000.00	
Process Pollworker Checks - EV	5 per location	\$ 1.50	\$ 352.50	
Process Pollworker Checks - ED	5 per location	\$ 1.50	\$ 427.50	
Process Election Judge Notices	104	\$ 1.50	\$ 156.00	
Drayage Per Location - ED	57	\$ 50.00	\$ 2,850.00	
Drayage Per Location - EV	47	\$ 50.00	\$ 2,350.00	
Category Subtotal			\$ 61,766.00	

Programming

Coding Servies			\$ 10,000.00	
Balotar Programming			\$ 450.00	
Category Subtotal			\$ 10,450.00	

Early Voting by Personal Appearance

Election Judge OT - EV		\$ 21.00	\$ 283.50	
Alternate Judge OT - EV		\$ 19.50	\$ 253.50	
Clerk OT - EV	141	\$ 18.00	\$ 34,263.00	
ES&S Support Staff / Field Techs - EV	6 @30 for 10 days	\$ -	\$ 18,000.00	
Pick and Delivery of Supplies - EV	47	\$ 25.00	\$ 1,175.00	
Equipment Assembly - EV	47	\$ 50.00	\$ 2,350.00	
Category Subtotal			\$ 56,325.00	

Election Day

ES&S Support Staff/Field Techs - ED	6 @30 for 14 hrs	\$ 30.00	\$ 2,520.00	
Pick up and Delivery of Election Supplies	57	\$ 25.00	\$ 1,425.00	
Equipment Assembly - ED	57	\$ 50.00	\$ 2,850.00	
Category Subtotal			\$ 6,795.00	

Tabulation

Election Night Vendor Support	Per Election	\$ 10,000.00	\$ 10,000.00	
Notice of Inspection/Tabulation Test	Per Election	\$ 3,000.00	\$ 3,000.00	
Category Subtotal			\$ 13,000.00	

Collin County
Election Services Estimate
May 1, 2021 Joint General and Special Election

Exhibit "C-1"

Category	Units or Description	Cost Per Unit	Election Estimate	Election Actual
Supply Cost				
Ballots - Card Stock ExpressVote - EV	11,000	\$ 0.32	\$ 3,520.00	
Ballots - Card Stock ExpressVote - ED	10,000	\$ 0.32	\$ 3,200.00	
Kits - ED	57	\$ 19.00	\$ 1,083.00	
Kits - EV	47	\$ 19.00	\$ 893.00	
Kits - Provisional EV	47	\$ 38.10	\$ 1,790.70	
Kits - Provisional ED	57	\$ 38.10	\$ 2,171.70	
Polling Place Maps - EV	47	\$ 25.00	\$ 1,175.00	
Polling Place Maps - ED	57	\$ 25.00	\$ 1,425.00	
Signs Metal - ED	57	\$ 5.00	\$ 285.00	
Signs Wood - ED	5 per location	\$ 2.00	\$ 470.00	
Ballot Card Stock - Provisional - EV	50 per location	\$ 0.14	\$ 329.00	
Ballot Card Stock - Provisional - ED	50 per location	\$ 0.14	\$ 399.00	
Ballots - Sample - EV	50 per location	\$ 0.29	\$ 681.50	
Ballots - Sample - ED	50 per location	\$ 0.29	\$ 826.50	
Ballots - Sample All Race - EV	47	\$ 0.87	\$ 40.89	
Ballots - Sample All Race - ED	57	\$ 0.87	\$ 49.59	
Printer Labels - EV	47	\$ 5.00	\$ 235.00	
Printer Labels - ED	57	\$ 5.00	\$ 285.00	
Category Subtotal			\$ 18,859.88	
Equipment				
Cabinet Security - EV	47	\$ 200.00	\$ 9,400.00	
Cabinet Security - ED	57	\$ 200.00	\$ 11,400.00	
Computer Cabinet - EV	47	\$ 50.00	\$ 2,350.00	
Cabinet Drayage - EV	47	\$ 180.00	\$ 8,460.00	
Cabinet Drayage - ED	57	\$ 180.00	\$ 10,260.00	
DS200 Ballot Counter - EV	47	\$ 350.00	\$ 16,450.00	
DS200 Ballot Counter - ED	57	\$ 350.00	\$ 19,950.00	
ExpressVote - EV	9 per location	\$ 200.00	\$ 84,600.00	
Expres Vote - ED	9 per location	\$ 200.00	\$ 102,600.00	
ExpressTouch - EV	47	\$ 200.00	\$ 9,400.00	
ExpressTouch - ED	57	\$ 200.00	\$ 11,400.00	
Metal Signs	5 per location	\$ 1.00	\$ 520.00	
Wood Signs	104	\$ 2.00	\$ 208.00	
Category Subtotal			\$ 286,998.00	
Personnel				
Election Judge - EV		\$ 14.00	\$ 47,376.00	
Electino Judge - ED		\$ 14.00	\$ 9,576.00	
Alternate Election Judge - EV		\$ 13.00	\$ 43,992.00	
Alternate Electino Judge - ED		\$ 13.00	\$ 8,892.00	
Clerk - EV	3 per location	\$ 12.00	\$ 131,976.00	
Clerk - ED	3 per location	\$ 12.00	\$ 24,624.00	
Judge Delivery - EV	47	\$ 25.00	\$ 1,175.00	
Judge Delivery - ED	57	\$ 25.00	\$ 1,425.00	
Category Subtotal			\$ 269,036.00	
Total Estimated Cost			\$ 733,879.88	

Collin County
Election Services Estimate
May 1, 2021 Joint General and Special Election

Exhibit "C-2"

Political Subdivision	Registered Voters	Share Percentage	Estimated Cost Per Entity	Deposit Due	Actual Cost
City of Allen	65647	3.69%	\$ 27,062.39	\$ 24,356.15	
City of Anna	9510	0.53%	\$ 3,920.41	\$ 3,528.37	
City of Blue Ridge	516	0.03%	\$ 1,500.00	\$ 1,350.00	
City of Carrollton	331	0.02%	\$ 1,500.00	\$ 1,350.00	
City of Celina	9831	0.55%	\$ 4,052.74	\$ 3,647.47	
City of Dallas	29636	1.66%	\$ 12,217.18	\$ 10,995.46	
Town of Fairview	7966	0.45%	\$ 3,283.91	\$ 2,955.52	
City of Farmersville	1930	0.11%	\$ 1,500.00	\$ 1,350.00	
City of Frisco	65739	3.69%	\$ 27,100.32	\$ 24,390.29	
City of Garland	173	0.01%	\$ 1,500.00	\$ 1,350.00	
City of Lavon	2716	0.15%	\$ 1,500.00	\$ 1,350.00	
City of Lucas	5671	0.32%	\$ 2,337.82	\$ 2,104.04	
City of McKinney	113834	6.39%	\$ 46,927.06	\$ 42,234.35	
City of Melissa	8545	0.48%	\$ 3,522.60	\$ 3,170.34	
City of Nevada	956	0.05%	\$ 1,500.00	\$ 1,350.00	
Town of New Hope	500	0.03%	\$ 1,500.00	\$ 1,350.00	
City of Parker	3935	0.22%	\$ 1,622.17	\$ 1,459.95	
City of Plano	169825	9.54%	\$ 70,008.85	\$ 63,007.96	
Town of Prosper	15538	0.87%	\$ 6,405.40	\$ 5,764.86	
City of Richardson	22783	1.28%	\$ 9,392.09	\$ 8,452.88	
City of Sachse	6011	0.34%	\$ 2,477.98	\$ 2,230.18	
Town of Saint Paul	761	0.04%	\$ 1,500.00	\$ 1,350.00	
City of Wylie	31007	1.74%	\$ 12,782.36	\$ 11,504.12	
Collin County Community College	635470	35.70%	\$ 261,966.86	\$ 235,770.18	
Allen Independent School District	68108	3.83%	\$ 28,076.92	\$ 25,269.23	
Anna Independent School District	11669	0.66%	\$ 4,810.44	\$ 4,329.40	
Community Independent School District	9005	0.51%	\$ 3,712.23	\$ 3,341.01	
Farmersville Independent School District	5745	0.32%	\$ 2,368.33	\$ 2,131.49	
Frisco Independent School District	99794	5.61%	\$ 41,139.19	\$ 37,025.27	
Lovejoy Independent School District	12119	0.68%	\$ 4,995.95	\$ 4,496.36	
McKinney Independent School District	84811	4.76%	\$ 34,962.58	\$ 31,466.32	
Melissa Independent School District	10871	0.61%	\$ 4,481.47	\$ 4,033.33	
Plano Independent School District	222438	12.49%	\$ 91,698.09	\$ 82,528.28	
Prosper Independent School District	36877	2.07%	\$ 15,202.22	\$ 13,681.99	
Bear Creek Special Utility District	3868	0.22%	\$ 1,594.55	\$ 1,435.09	
Marilee Special Utility District	2275	0.13%	\$ 1,500.00	\$ 1,350.00	
North Collin Special Utility District	3806	0.21%	\$ 1,568.99	\$ 1,412.09	
East Fork Fresh Water Supply Dist. 1	3	0.00%	\$ 500.00	\$ 450.00	
Total Registered Voters	1780220	100.00%			

City of Parker

Registered Voters 3,935
Percentage 0.22%

Summary of Costs	Units or Description	Cost Per Unit	Election Estimate	Election Actual	Your Estimate	Your Actual
Early Voting by Mail						
Kits - Mail Ballots	5,000	\$ 1.15	\$ 5,750.00		\$ 12.71	
Postage	5,000	\$ 0.88	\$ 4,400.00		\$ 9.73	
Paper Ballot Printing Services		\$ 0.31	\$ -		\$ -	
Paper Ballot Shipping (per box)		\$ 30.00	\$ -		\$ -	
Ballot Stock - BOD	5,000	\$ 0.10	\$ 500.00		\$ 1.11	
Category Subtotal			\$ 10,650.00		\$ 23.54	
General Election Expenses						
Mileage			\$ 500.00		\$ 1.11	
Van / Car Rental			\$ 6,000.00		\$ 13.26	
Election Night Receiving Cover			\$ 2,680.00		\$ 5.92	
Polling Place Rental			\$ -		\$ -	
Notice of Election			\$ 7,000.00		\$ 15.47	
Security - EV			\$ -		\$ -	
Security - ED			\$ -		\$ -	
Early Voting Ballot Board			\$ 1,950.00		\$ 4.31	
FICA - Election Workers			\$ 2,500.00		\$ 5.53	
County Employee/IT Overtime - EV			\$ 35,000.00		\$ 77.36	
Process Pollworker Checks - EV	5 per location	\$ 1.50	\$ 352.50		\$ 0.78	
Process Pollworker Checks - ED	5 per location	\$ 1.50	\$ 427.50		\$ 0.94	
Process Election Judge Notices	104	\$ 1.50	\$ 156.00		\$ 0.34	
Drayage Per Location - ED	57	\$ 50.00	\$ 2,850.00		\$ 6.30	
Drayage Per Location - EV	47	\$ 50.00	\$ 2,350.00		\$ 5.19	
Category Subtotal			\$ 61,766.00		\$ 136.53	
Programming						
Coding Servies			\$ 10,000.00		\$ 22.10	
Balotar Programming			\$ 450.00		\$ 0.99	
Category Subtotal			\$ 10,450.00		\$ 23.10	
Early Voting by Personal Appearance						
Election Judge OT - EV		\$ 21.00	\$ 283.50		\$ 0.63	
Alternate Judge OT - EV		\$ 19.50	\$ 253.50		\$ 0.56	
Clerk OT - EV	141	\$ 18.00	\$ 34,263.00		\$ 75.73	
ES&S Support Staff / Field Techs - EV	6 @30 for 10 days	\$ -	\$ 18,000.00		\$ 39.79	
Pick and Delivery of Supplies - EV	47	\$ 25.00	\$ 1,175.00		\$ 2.60	
Equipment Assembly - EV	47	\$ 50.00	\$ 2,350.00		\$ 5.19	
Category Subtotal			\$ 56,325.00		\$ 124.50	
Election Day						
ES&S Support Staff/Field Techs - ED	6 @30 for 14 hrs	\$ 30.00	\$ 2,520.00		\$ 5.57	
Pick up and Delivery of Election Supplies	57	\$ 25.00	\$ 1,425.00		\$ 3.15	
Equipment Assembly - ED	57	\$ 50.00	\$ 2,850.00		\$ 6.30	
Category Subtotal			\$ 6,795.00		\$ 15.02	
Tabulation						
Election Night Vendor Support	Per Election	\$ 10,000.00	\$ 10,000.00		\$ 22.10	
Notice of Inspection/Tabulation Test	Per Election	\$ 3,000.00	\$ 3,000.00		\$ 6.63	
Category Subtotal			\$ 13,000.00		\$ 28.74	

Collin County
Election Services Estimate
May 1, 2021 Joint General and Special Election

Exhibit "D"

Summary of Costs	Units or Description	Cost Per Unit	Election Estimate	Election Actual	Your Estimate	Your Actual
Supply Cost						
Ballots - Card Stock ExpressVote - EV	11,000	\$ 0.32	\$ 3,520.00		\$ 7.78	
Ballots - Card Stock ExpressVote - ED	10,000	\$ 0.32	\$ 3,200.00		\$ 7.07	
Kits - ED	57	\$ 19.00	\$ 1,083.00		\$ 2.39	
Kits - EV	47	\$ 19.00	\$ 893.00		\$ 1.97	
Kits - Provisional EV	47	\$ 38.10	\$ 1,790.70		\$ 3.96	
Kits - Provisional ED	57	\$ 38.10	\$ 2,171.70		\$ 4.80	
Polling Place Maps - EV	47	\$ 25.00	\$ 1,175.00		\$ 2.60	
Polling Place Maps - ED	57	\$ 25.00	\$ 1,425.00		\$ 3.15	
Signs Metal - ED	57	\$ 5.00	\$ 285.00		\$ 0.63	
Signs Wood - ED	5 per location	\$ 2.00	\$ 470.00		\$ 1.04	
Ballot Card Stock - Provisional - EV	50 per location	\$ 0.14	\$ 329.00		\$ 0.73	
Ballot Card Stock - Provisional - ED	50 per location	\$ 0.14	\$ 399.00		\$ 0.88	
Ballots - Sample - EV	50 per location	\$ 0.29	\$ 681.50		\$ 1.51	
Ballots - Sample - ED	50 per location	\$ 0.29	\$ 826.50		\$ 1.83	
Ballots - Sample All Race - EV	47	\$ 0.87	\$ 40.89		\$ 0.09	
Ballots - Sample All Race - ED	57	\$ 0.87	\$ 49.59		\$ 0.11	
Printer Labels - EV	47	\$ 5.00	\$ 235.00		\$ 0.52	
Printer Labels - ED	57	\$ 5.00	\$ 285.00		\$ 0.63	
Category Subtotal			\$ 18,859.88		\$ 41.69	
Equipment						
Cabinet Security - EV	47	\$ 200.00	\$ 9,400.00		\$ 20.78	
Cabinet Security - ED	57	\$ 200.00	\$ 11,400.00		\$ 25.20	
Computer Cabinet - EV	47	\$ 50.00	\$ 2,350.00		\$ 5.19	
Cabinet Drayage - EV	47	\$ 180.00	\$ 8,460.00		\$ 18.70	
Cabinet Drayage - ED	57	\$ 180.00	\$ 10,260.00		\$ 22.68	
DS200 Ballot Counter - EV	47	\$ 350.00	\$ 16,450.00		\$ 36.36	
DS200 Ballot Counter - ED	57	\$ 350.00	\$ 19,950.00		\$ 44.10	
ExpressVote - EV	9 per location	\$ 200.00	\$ 84,600.00		\$ 187.00	
Expres Vote - ED	9 per location	\$ 200.00	\$ 102,600.00		\$ 226.79	
ExpressTouch - EV	47	\$ 200.00	\$ 9,400.00		\$ 20.78	
ExpressTouch - ED	57	\$ 200.00	\$ 11,400.00		\$ 25.20	
Metal Signs	5 per location	\$ 1.00	\$ 520.00		\$ 1.15	
Wood Signs	104	\$ 2.00	\$ 208.00		\$ 0.46	
Category Subtotal			\$ 286,998.00		\$ 634.38	
Personnel						
Election Judge - EV		\$ 14.00	\$ 47,376.00		\$ 104.72	
Electino Judge - ED		\$ 14.00	\$ 9,576.00		\$ 21.17	
Alternate Election Judge - EV		\$ 13.00	\$ 43,992.00		\$ 97.24	
Alternate Electino Judge - ED		\$ 13.00	\$ 8,892.00		\$ 19.65	
Clerk - EV	3 per location	\$ 12.00	\$ 131,976.00		\$ 291.72	
Clerk - ED	3 per location	\$ 12.00	\$ 24,624.00		\$ 54.43	
Judge Delivery - EV	47	\$ 25.00	\$ 1,175.00		\$ 2.60	
Judge Delivery - ED	57	\$ 25.00	\$ 1,425.00		\$ 3.15	
Category Subtotal			\$ 269,036.00		\$ 594.68	
Total Estimated Cost			\$ 733,879.88		\$ 1,622.17	

WITNESS BY MY HAND THIS ____ DAY OF _____ 2021.

Bruce Sherbet, Elections Administrator
Collin County, Texas

WITNESS BY MY HAND THIS 2nd DAY OF FEBRUARY 2021.

By: _____
Lee Pettie, Mayor
City of Parker

Attest: _____
Patty Scott Grey, Assistant City Administrator
City Secretary
City of Parker

CITY COUNCIL
FUTURE AGENDA ITEMS

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
2021			
TBD	International Building Codes	Machado	2018 0920 PWD GM working on update
TBD	Annual Codification Supplement	C'Sec	Last update 2019 0604 CC Mtg
TBD	2021 City Fee Schedule	Savage	2015-2016 Approved 2/29; added 2016-17 to FAI; last Update 2019 0604; BP Update 2019 0917
TBD	Electronic Agenda - in process	Olson	MLP added 2019 0624; Discussed 2019 061&12 Long Term Planning; Demo 2019 1107 AM; 2019 1217 Update; Possibly live 01/2021
Monthly	Republic Waste Report	Bernas	Dec Report - 2021 0119 CC Agenda;
Feb, May, Aug, Nov	Fire Department Quarterly Report	Sheff/Miller/Flo wers	3rd Qtr 2020 1117 CC Agenda
Feb, Apr May, Aug, Nov	Investment Quarterly Report	Savage	3rd Qtr 2020 1117 CC Agenda
TBA	Drainage Committee	Meyer	Last Update 2020 1006; 2021 0202
February 16, 2021	Transportation Committee	Standridge	Last Update 2021 0112;
February 16, 2021	Emergency Communication Committee	Abraham	Last Update 2021 0112
TBA	Comprehensive Plan Committee	Olson/Slaughter	Last Update 2021 0112
TBA	Capital Improvement Program (CIP) Committee	Lynch	Last Update 2021 0112
As needed	Noise Committee	Olson/?	Last Update 2021 0119
Ongoing	Facility	Council	2021 0105 Community Meeting
March	Pump Station - every other month	Machado	Last Update 2021 0112
March	North Texas Municipal Water District (NTMWD) - every other month	Olson	Last Update 2021 0112
TBA	Sales Tax (As directed by CM Cindy Meyer)	Meyer	Last Update 2021 0112; 01 19 Possibly Feb/Mar

CITY COUNCIL
FUTURE AGENDA ITEMS

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
TBA	Strategic Plan - Looking for Members - (As directed)	Lynch	Last Update 2021 0112
TBA	Town Hall Meeting - Drainage	Meyer/Pettie	2019 0922 MLP Email
February 16, 2021	Strategic Plan	Lynch	
February 16, 2021	2020 Racial Profiling Report	Brooks	
February 16, 2021	Annual Audit Report	Savage	
February 16, 2021	Drawing for a Place May, 2021 Ballot	Scott Grey	Tentatively February 16, 2021, 6:30, prior to Council Mtg
March, 2021	Advertiser for Bids 2020-2021 Annual Road Maintenance Project	Machado/Birkhoff/Scott Grey	Advertiser last in May, 2020
March, 2021	Water Rate Analysis	Savage/Machado	0810 Ord739 2016 Water Rate Amendments for 2016-2020
March, 2021	Wylie Jail Services ILA	Brooks/Shelby	Moved from February to March

PAUL VERMEER

6180

12-29-20

32-2/1110 TX
17275

Pay to the Order of Parker Vol Fire Dept Date 12-29-20
Five hundred and no/100 \$ 500⁰⁰
Dollars

BANK OF AMERICA



ACH R/T 111000025

For _____

Photo
Safe
Deposit
Details on back